

**KINNELON BOARD OF EDUCATION
COMBINED MEETING
KINNELON HIGH SCHOOL AUDITORIUM
6:00 P.M.
DECEMBER 19, 2022**

MINUTES

The Combined Meeting of the Kinnelon Board of Education was held on Monday, December 19, 2022 at 6:00 p.m.

I. OPENING OF THE MEETING BY THE PRESIDENT

Mrs. Jean Donaldson, Board President, called the meeting to order at 6:00 p.m. and read the Meeting Notice.

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provision of the act, the Kinnelon Board of Education has caused notice of this meeting to be published in the Suburban Trends on December 18, 2022, posted in the Kinnelon Public Library, filed with the Borough Clerk and posted on the District web site.

II. ROLL CALL

PRESENT	Mrs. Jean Donaldson, Board President Mr. Michael Petruccelli, Vice-President Ms. Michelle Donus Mrs. Megan Fischbeck Mr. Jonathan Eisenmenger Mr. David Gigante Mrs. Kelly Parrella
---------	---

ABSENT	None
--------	------

ALSO PRESENT	Kerry A. Keane, Business Administrator/Board Secretary David C. Mango, Superintendent Kyle Trent, Board Attorney Gary Suda, Kinnelon High School Principal Hilary Beirne, Director of Special Services Vincent Shivas, Kinnelon High School Vice Principal Steven Caputo, SRO at Kinnelon High School
--------------	---

MOTION BY MR. PETRUCCELLI, SECONDED BY MRS. FISCHBECK TO BREAK INTO CLOSED SESSION. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

III. CLOSED SESSION

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits a public body to meet in closed session to discuss certain matters;

WHEREAS, the said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

BE IT THEREFORE RESOLVED, that the Kinnelon Board of Education has determined that it is necessary to meet in Closed Session on December 19, 2022, at 6:00 p.m. to discuss:

.1) Legal Matter

BE IT FURTHER RESOLVED, that the Kinnelon Board of Education reserves the right to discuss other matters;

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

MOTION BY MRS. DONALDSON, SECONDED BY MR. PETRUCCELLI TO CONVENE BACK INTO PUBLIC SESSION. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

MRS. DONUS LEFT THE MEETING AT 7:09 P.M.

RECONVENED IN PUBLIC SESSION AT 7:10 P.M.

III. PLEDGE OF ALLEGIANCE

IV. ROUTINE MATTERS

A. Approval of Minutes

1. November 17, 2022 Combined Meeting Minutes

MOTION BY MR. PETRUCCELLI, SECONDED BY MR. GIGANTE TO APPROVE THE MINUTES AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

V. SUPERINTENDENT'S UPDATE

1. District Update
 - o Streaming, January 5, 2023
 - o Safe Return Plan

- 23-24 Budget Plan
 - KHS Senior Open Lunch Pilot Program
 - Teacher on Assignment
 - KEA Appreciation
 - Revised 22-23 School Calendar
 - BOE Member Recognition
2. Stonybrook Student Council, Giving Back to the Community, Mrs. Uttel
 3. GOAL Students - Research Trip to Fayson Lakes, Mrs. Uttel
 4. Fall KHS Athletics Recognition, Mr. Doty
 5. 5 Year Plan, Mrs. Ciottariello

MOTION BY MR. GIGANTE, SECONDED BY MR. PETRUCCELLI TO RECESS AT 7:56 P.M. FOR 10 MINUTES. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

MOTION BY MR. PETRUCCELLI SECONDED BY MRS. DONALDSON TO RECONVENE BACK IN SESSION AT 8:06 P.M. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

VI. STUDENT REPRESENTATIVE

Mr. David C. Mango read Kristina Haviland's report:

- Kiel had a toy drive, holiday concert and PEER mentors.
- Stonybrook had the Holiday Gift Shoppe and toy drive.
- Pearl R. Miller School decorated the hallways and had TREPS market place.
- Kinnelon High School had the State Student Council.

VII. PETITIONS AND HEARINGS OF CITIZENS – AGENDA ITEMS - NONE

VIII. AGENDA ITEMS

A. EDUCATION COMMITTEE

(Mrs. Fischbeck - Chair, Mr. Gigante, Mrs. Parrella)

Agenda Items #1 through #5 represents the Education Committee's recommendations. They were voted upon as a group.

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the **District Safe Return Plan** for the 2022-2023 school year as per **Education Attachment A**.
2. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the **Out-of-District Placement** including tuition and additional related services for the 2022-2023 school year as listed in **Education Attachment B**.

3. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the following **Field Trips** for the 2022-2023 school year:

Event	School	Dates	Location
NJASC Winter Convention, Student Council	KHS	1/11/23	The College of NJ
Health Occupation Students of America, Regional Conference	KHS	1/21/23	PCTI, Wayne
Rutgers University	KHS	2/27/23	New Brunswick, NJ
Tri-M Music Honor Society	KHS	4/5/23	Minskoff Theater, NY
Waterloo Village	SB	4/26/23	3rd Graders
NJASC Spring Conference, Student Council	KHS	5/25/23	Jackson, NJ

4. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the following KHS monthly **Structured Learning Experience**, for the Life Skills class for the 2022-2023 school year:

Event	Location
Trader Joe's, Ulta, The Paper Store & lunch	Wayne
Marshall's, Target & Applebee's	Riverdale
Oasis Diner	Butler

5. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the Kinnelon High School **Open Senior Lunch "Pilot" Program** effective January 23, 2023 through on or about June 19, 2023 as per **Education Attachment C**.

MOTION BY MR. PETRUCCELLI, SECONDED BY MRS. PARRELLA TO APPROVE ITEMS #1 THROUGH #5 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

- B. NEGOTIATIONS COMMITTEE
(Ms. Donus - Chair, Mrs. Fischbeck, Mr. Petruccelli)

Agenda Items #1 through #3 represents the Negotiations Committee recommendations. They were voted upon as a group.

1. Be it resolved that the Kinnelon Board of Education approve the following **Resolution:**

WHEREAS, the District and Kinnelon Education Association have negotiated a SideBar Agreement to update and revise the stipends provided for certain co-curricular advisor roles as set forth in Schedule F of the Collective Negotiations Agreement between the parties for the period of July 1, 2022 through June 30, 2025; and

IT IS HEREBY RESOLVED this 19th day of December, 2022 that upon the recommendation of the Superintendent, the Board approves the SideBar Agreement with revised Schedule F (attached hereto as Negotiations Attachment A) and authorizes the Board President to execute the Agreement on behalf of the Kinnelon Board of Education; and it is

FURTHER RESOLVED, that with the approval of the Agreement, District officials are hereby authorized to take all steps necessary to effectuate the terms of the Agreement.

2. Be it resolved that the Kinnelon Board of Education approve the following **Resolution:**

WHEREAS, the District and Kinnelon Education Association have negotiated a SideBar Agreement to address attendance by staff at certain events and certain components of the District's calendar and schedule as set forth in the Collective Negotiations Agreement between the parties for the period of July 1, 2022 through June 30, 2025; and

IT IS HEREBY RESOLVED this 19th day of December, 2022 that upon the recommendation of the Superintendent, the Board approves the SideBar Agreement and authorizes the Board President to execute the Agreement on behalf of the Kinnelon Board of Education; and it is

FURTHER RESOLVED, that with the approval of the Agreement, District officials are hereby authorized to take all steps necessary to effectuate the terms of the Agreement.

3. Be it resolved that the Kinnelon Board of Education approve the following **Resolution:**

WHEREAS, a request has arisen to make changes to the Kinnelon Education Association Collective Negotiations Agreement to address the terms and conditions of employment of the District's Athletic Trainer; and

WHEREAS, the Association and District have negotiated a SideBar Agreement to address said request to be entered into the Collective Negotiations Agreement; and

IT IS HEREBY RESOLVED this 19th day of December, 2022 that upon the recommendation of the Superintendent, the Board approves the SideBar Agreement and authorizes the Board President to execute the Agreement on behalf of the Kinnelon Board of Education; and it is

FURTHER RESOLVED, that with the approval of the Agreement, District officials are hereby authorized to take all steps necessary to effectuate the terms of the Agreement.

MOTION BY MR. PETRUCCELLI, SECONDED BY MRS. PARRELLA TO APPROVE ITEMS #1 THROUGH #3 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

- C. PERSONNEL COMMITTEE
(Mr. Petruccelli - Chair, Mrs. Donaldson, Mrs. Parrella)

Agenda Items #1 through #26 represents the Personnel Committee's recommendations. They were voted upon as a group.

CERTIFIED STAFF

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves 12 additional sick days for **Katie Mahler** to be added to her sick day bank pursuant to Article XIV. Employment Article 2, Credit for Accumulated Sick Leave in the Agreement between the Kinnelon Education Association and the Board of Education.

RESIGNATIONS/RETIREMENTS/LEAVE OF ABSENCE/REDUCTION IN FORCE

2. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves a paid administrative leave of absence for Employee #5952, effective December 16, 2022 and pending further potential personnel action.

APPOINTMENTS

3. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the extended appointment of **Jodi Mulholland** as Interim Director of Curriculum, Instruction and Assessment, at a rate of \$650 per day, not to exceed four days per week, in person/remote, effective March 1, 2023 through June 30, 2023.

4. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves all certificated staff to be **Home Instructors**, at an hourly rate of \$58.81, as needed for the 2022-2023 school year.

ADDITIONAL ASSIGNMENTS

5. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to the following staff members for the **Title I Supplemental Support Program**, for a combined 6 hours per week, for each school, not to exceed 32 weeks, from November 18, 2022 through June 19, 2023, at a rate of \$58.81 per hour:

Kiel School	Stonybrook School	Pearl R. Miller Middle School	Kinnelon High School
Nicole Velasco	Neil Schectman	Karen Jeczko	TBA
Rachael Parent	Jane Tadros		
	<i>*Kelly O'Connor</i>		
*Indicates an addition			

6. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to **Nino Capra** for up to 2 hours of preparation time for **CPR Training** for our staff members on January 16, 2023 at a rate of \$58.81.
7. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to **Nino Capra** for up to 8 hours as site manager for the Kinnelon Superbowl on November 19, 2022, at a rate of \$58.81.
8. The Kinnelon Board of Education, upon the recommendation of the Superintendent approves payment to the following part time staff members, to attend the **Professional Development Day** over their regular contracted day on January 16, 2023, for the following hours and hourly rate.

Name	School	FTE	Additional Hours	Contracted Hourly Rate	Total Payment Due
Valerie Comprelli	PRM	74%	1.78	\$83.17	\$ 148.04
Sarah Kishbaugh	SB	70%	2.00	\$44.77	\$ 89.54

**COMBINED MEETING MINUTES
DECEMBER 19, 2022**

Jenna Lodge	SB	67%	2.20	\$60.55	\$133.21
Cathleen McKenna	SB	70%	2.00	\$74.55	\$ 149.10
Melissa Mezzadri	Kiel	70%	2.00	\$49.43	\$ 98.86
Casey Pelak	SB	70%	2.00	\$45.82	\$ 91.64
Stacey Poulas	Kiel	70%	2.00	\$70.55	\$ 141.10
Nicole Quinn	Kiel	70%	2.00	\$74.55	\$ 149.10
Amy Rogers	SB	60%	2.66	\$67.51	\$179.58
Sarah Satkowski	PRM	50%	3.43	\$62.97	\$ 215.99
Jolene Strunz	PRM	70%	2.05	\$49.80	\$ 102.09

9. The Kinnelon Board of Education, upon the recommendation of the Superintendent, rescinds the payment to the staff members who were approved on November 17, 2022, to attend the **Kinnelon High School 8th grade Open House** on November 3, 2022, for 2 hours each, at a rate of \$58.81.
10. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to the following staff members who attended the **Kinnelon High School 8th grade Open House** on November 3, 2022, for 2 1/2 hours each, at a rate of \$58.81.

Jesse Aporta	Laura Chegwiddden	Brian McDonald
Lauren Biggins	Aileen Florio	Heather Pollak
Noah Blanchard	Marlene Goudreau	James Soules
Brian Boardman	Cathy Gilligan	Ryan Stroud
Wendy Bruffy	Mark Landzert	Beth Vaughn-Cason
	Jacqueline Tartaglia	Jamely White

11. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the following **revised/new Job Descriptions** as per **Personnel Attachment A**.

Athletic Trainer - revised
Teacher on Assignment - new

NON-CERTIFIED STAFF

12. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the following **revised Substitute rate** for the 2022-2023 school year effective December 20, 2022:

Substitute Teacher \$125/day

RESIGNATIONS/RETIREMENTS/LEAVE OF ABSENCE/REDUCTION IN FORCE

APPOINTMENTS

13. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Anna Kunz-Gorska** to the position of **Full-time Paraprofessional** at Kiel School, 6.66 hours per day, at a rate of \$22.26 per hour (Step 1 of the Paraprofessional Guide) plus a \$750 Substitute Certificate Stipend, effective December 20, 2022 through June 30, 2023. This action is pending a successful completion of all required criminal background checks and approval by the New Jersey Department of Education.
14. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Angela Manton** to the position of **Full-time Paraprofessional** at Kinnelon High School, 7.17 hours per day, at a rate of \$22.26 per hour (Step 1 of the Paraprofessional Guide) effective December 20, 2022 through June 30, 2023. This action is pending a successful completion of all required criminal background checks and approval by the New Jersey Department of Education.
15. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Heather Cornett** to the position of **Full-time Paraprofessional** at Kiel School, 6.66 hours per day, at a rate of \$22.26 per hour (Step 1 of the Paraprofessional Guide) plus a \$750 Substitute Certificate Stipend, effective December 20, 2022 through June 30, 2023. This action is pending a successful completion of all required criminal background checks and approval by the New Jersey Department of Education.
16. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of Beth Carlson as a **Substitute Secretary** for the **2022-2023** school year at a rate of \$15 an hour.

ADDITIONAL ASSIGNMENTS

17. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to **Karen Butler** for up to twenty hours of lunch coverage at a rate of \$36.02 per hour for the 2022-2023 school year.
18. The Kinnelon Board of Education, upon the recommendation of the Superintendent, extends the appointment of **Ryan Carbone**, to the position of **Interim Head Custodian** at Kinnelon High School with a \$5,155 prorated (High School Head Custodian Stipend), effective January 2, 2023 through on or about March 1, 2023.

COACHES/CO-CURRICULAR/SUBSTITUTES/CLINICAL INTERNS/HOME INSTRUCTORS

19. The Kinnelon Board of Education, upon the recommendation of the Superintendent, rescinds the stipend to **Joe Lee** for \$8,346 for the **Boys Indoor Track Varsity Head Coach** position, at Kinnelon High School for the 2022-2023 school year.
20. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the revised **Winter Coaches & Volunteers** for the 2022-2023 school year as per **Personnel Attachment B**.
21. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the revised 2022-2023 **Kinnelon High School Co-Curricular** list on **Personnel Attachment C**.
22. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the following staff members to split the **K-5 Webmaster** position stipend of \$4008, which reflects \$1,302.60 each (\$2,004 prorated), effective December 16, 2022 through June 30, 2023.

Johnna Ellis, Stonybrook School 3-5
Jennifer Kish, Kiel School K-2

23. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following **Substitutes** for the 2022-2023 school year. This action is pending a successful completion of all required criminal background checks and approval by the New Jersey Department of Education.

Maria Pepe

Judy Guinta

Victoria Meier

24. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointments of the following **Substitute Nurses** at a rate of \$200/day, for the 2022-2023 school year. This action is pending a successful completion of all required criminal background checks and approval by the New Jersey Department of Education.

Brianna McPortland

Melissa Hansen

25. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to **Brenda Cicenja**, Paraprofessional, to provide 4.0 hours per week of **Home Programming** during school calendar days for Student #15630119 at the contracted hourly rate of \$58.81 beginning November 18, 2022 for the 2022-2023 school year.

26. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to the following staff members to provide **Home Instruction** during school calendar days for 5 hours per week (1 hour per day) for Student #15670773, at the contracted hourly rate of \$58.81, retroactive from December 13, 2022 through December 23, 2022.

Annika Levitt

Cathleen McKenna

Casey Pelak

MOTION BY MRS. DONALDSON, SECONDED BY MRS. FISCHBECK TO APPROVE ITEMS #1 THROUGH #26 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

D. POLICY COMMITTEE

(Chair - Mr. Eisenmenger, Mrs. Donaldson, Mr. Petruccelli)

Agenda Items #1 through #4 represents the Policy Committee's recommendation. They were voted upon as a group.

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, accepts the **final reading and adoption** of the **October HIB Report** for the 2022-2023 school year.
2. The Kinnelon Board of Education, upon the recommendation of the Superintendent, accepts the **first reading** of the **November HIB Report** for the 2022-2023 school year.
3. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the **second reading and adoption** of the following Policies & Regulation:

Policies

P 2425 Virtual Plan Policy

P 1511 Board of Education Website Accessibility

Regulation:

R 2425 Virtual Plan Policy

4. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the revision of the **2022-2023 school calendar** to reflect the following as per **Policy Attachment A:**
 - Monday, June 19, 2023 will be the last day for students and educational staff.

MOTION BY MR. PETRUCCELLI, SECONDED BY MRS. FISCHBECK TO APPROVE ITEMS #1 THROUGH #4 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

E. FINANCE COMMITTEE

(Mrs. Donaldson - Chair, Ms. Donus, Mrs. Fischbeck)

Agenda Items #1 through #9 represents the Finance Committee's recommendations. They were voted upon as a group.

1. Be it resolved, that the Kinnelon Board of Education approve the **Treasurer's Report** for the month of November 2022.
2. Be it resolved, that the Kinnelon Board of Education approve the **Secretary's Report** for the month of November 2022.
3. Be it resolved, that the Kinnelon Board of Education approves the **Budget Transfers** for the month of November 2022.
4. **Secretary's Certification of Budgetary Line Items**

Pursuant to N.J.S.A. 18A 17-9, I certify that as of December 19, 2022, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of said statute.

5. **Board's Certification of Budgetary Line Items**

Pursuant to N.J.S.A. 18A 17-9, the Board of Education certifies that after review of the board secretary's monthly financial reports, in the minutes of the board each month, no major account or fund has been over-expended in violation of said statute.

6. **Bill List**

- a. Be it resolved, that the Kinnelon Board of Education approve the Bill List-File Reference 22/23 - 6.

Student Activity Account (Fund 95)

Total Disbursements paid by check #9511302022

Covers actual Ck#10514 thru Ck#10554 \$27,147.29

Cafeteria Account (Fund 60)

Total Disbursements paid by
check #50669

\$1,964.00

Agency Account (Fund 91)

Total Disbursements paid by checks #911695

thru #911717, #911719, #913138 thru #913141 \$1,031,429.46

- b. Be it resolved, that the Kinnelon Board of Education approve the Bill List - File Reference 22/23-5A.

Total Disbursements paid by Computer Check \$ 0

Total Disbursements paid by Hand

Check #95113022, 70113022 and #50791

thru #50792 \$586,655.45

Total Disbursements paid by EFT #999831

thru #999834 and #999836 (#999835 was voided) \$1,329,665.06

Total Disbursements for November 30, 2022 \$1,916,320.51

- c. Be it resolved, that the Kinnelon Board of Education approve the Bill List - File Reference 22/23-6.

Total Disbursements paid by Computer

Check #50793 thru Check #50941 and

#50943 thru #50963

(#50942 issued to replace voided check #50579) \$806,164.10

Total Disbursements paid by

Hand Check #70121522 and #12152022

\$8,618.02

Total Disbursements paid by EFT #999837

thru #999839

\$1,484,214.27

Total Disbursements for December 19, 2022

\$2,298,996.39

7. Be it resolved, that the Kinnelon Board of Education, upon the recommendation of the Superintendent in accordance with Policies #3440, "Teaching Staff Job Expenses" and #4440, "Support Staff Job

Expenses", approves **reimbursement** to the following staff members for out-of-district workshop/conferences, travel, and related expenses not to exceed the amounts as listed on **Finance Attachment A**.

8. Be it resolved, that the Kinnelon Board of Education approve participation in the **ACES (Alliance for Competitive Energy Services)** Cooperative Pricing System for the purchase of natural gas through May 31, 2028.
9. Be it resolved, that the Kinnelon Board of Education accept the **donation** of \$5,957.56, for the **Kinnelon High School Wrestling Team** from the Wrestling Parents Association.

MOTION BY MR. PETRUCCELLI, SECONDED BY MRS. FISCHBECK TO APPROVE ITEMS #1 THROUGH #9 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

F. FACILITIES AND SECURITY COMMITTEE
(Mr. Gigante - Chair, Ms. Donus, Mr. Eisenmenger)

Agenda Items #1 and #2 represents the Facilities and Security Committee's recommendations. They were voted upon as a group.

1. Be it resolved, that the Kinnelon Board of Education accepts the **November 2022 Emergency Drill Report**, as per **Facilities Attachment A**.
2. In order to meet the reporting and updating requirements for the district's Long Range Facilities Plan (LRFP) the Kinnelon Board of Education **RESOLVES AS FOLLOWS:**

To hereby request that the New Jersey Department of Education change the current status of the district's Long Range Facilities Plan (LRFP) from approved status to amendable status, and

To authorize the District's School Business Administrator, to perform the necessary amendments to update the district's Long Range Facilities Plan (LRFP) to meet the five year reporting requirement in accordance with the procedures set forth by the New Jersey Department of Education, and

To authorize the district's School Business Administrator, to submit the updated Long Range Facilities Plan (LRFP) in accordance with the requirements of the New Jersey Department of Education.

MOTION BY MR. PETRUCCELLI, SECONDED BY MRS. FISCHBECK TO APPROVE ITEMS #1 AND #2 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

G. COMMITTEE OF THE WHOLE

IX. COMMITTEE REPORTS

- A. Personnel
(Mr. Petruccelli, Chair)
 - Committee did not meet.
- B. Education
(Mrs. Fischbeck, Chair)
 - Spoke about Teacher on Assignment, tuition based students, ELA course, graphic novel and public speaking class.
- C. Policy
(Mr. Eisenmenger, Chair)
 - Committee did not meet.
- D. Finance/Budget
(Mrs. Donaldson, Chair)
 - Committee did not meet.
- E. Security/Facilities
(Mr. Gigante, Chair)
 - Spoke about cell services, technology infrastructure and the Kiel roof.
- F. Negotiations
(Ms. Donus, Chair)
 - Spoke about side bar agreements.
- G. Delegates
 1. New Jersey School Boards Association
(Mrs. Donaldson)
 - None, ethics training.
 2. Morris County School Boards Association
(Mrs. Parrella)
 3. Legislative Representative
(Mrs. Fischbeck)
 4. Morris County Educational Services Commission
(Mr. Petruccelli)
- H. Community Relations Committee
(Mrs. Parrella - Chair, Mrs. Donaldson)
 - New app rolling out. Holiday drive going on.
- I. KEA Teacher Liaison Committee
(Mr. Petruccelli - Chair, Mr. Gigante)
 - Committee met on December 7th. They will send out the minutes.
- J. K-Cares
(Mrs. Parrella)
- K. Kinnelon Education Foundation
(Ms. Donus)

X. UNFINISHED BUSINESS - None

XI. NEW BUSINESS

- Mrs. Donaldson, Mr. Petruccelli, and Mr. Mango will meet with the new Board of Education members.

XII. CORRESPONDENCE

XIII. PETITIONS AND HEARINGS OF CITIZENS – NON-AGENDA ITEMS

Comments were made regarding:

- Ms. Stuphen – KEA President – Wishes everyone a Happy Holiday Season. The NJEA offers PRIDE money for community relations. Excited for the rest of the school year.
- Parent – Comment about the leave of absence. Parents need to be updated.

Discussion: Mr. David C. Mango said they cannot talk about it.

- Parent – Spoke about the leave of absence of teacher.

XIV. BOARD MEMBER COMMENTS

Mrs. Parrella – Thanked Mr. Gigante, Mrs. Fischbeck and Ms. Donus for all their contributions. Wished everyone a Happy Holiday!

Mr. Eisenmenger – Thanked everyone for showing him the ropes. Members make a lot of sacrifices.

Mr. Petruccelli – Congratulations to all the students tonight. To the rest of the Board, you were all my pandemic buddies.

Mrs. Donaldson – The things that have been accomplished in the last few weeks is incredible! Congratulations to the students. Thank you to Mr. Gigante, Mrs. Fischbeck and Ms. Donus for all their hard work.

Mr. Gigante – 3 years have gone by so fast! Thank you to my wife and children for allowing him to do this. Hopes that what he has done has made the district better. Good luck to the new members.

Mrs. Fischbeck – Thanks to all if the teachers and administration. Welcome to Mr. Mango and the fellow Board of Education members. It has been an honor.

XV. ADJOURNMENT

MOTION BY MR. PETRUCCELLI, SECONDED BY MRS. PARRELLA TO ADJOURN THE MEETING AT 9:23 P.M. MOTION CARRIED BY VOICE VOTE WILL ALL PRESENT VOTING IN FAVOR.

MEETING ADJOURNED.

Respectfully Submitted,

Kerry A. Keane
Board Secretary



STATE OF NEW JERSEY
DEPARTMENT OF EDUCATION

LEA Plan for Safe Return to In-Person Instruction and Continuity of Service Pursuant to the Federal American Rescue Plan Act, Section 2001(i)

Kinnelon Public School District

Plan for Safe Return to In-Person Instruction and Continuity of Services

LEA Name: Kinnelon Public School District

Date Revised: 11/21/2022

1. Maintaining Health and Safety

For each mitigation strategy listed below (A–H), please describe how the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policies, on each of the following safety recommendations established by the CDC.

A. Universal and correct wearing of masks

The district will continue to reference the NJ Department of Health protocols to promote behaviors that reduce the spread of COVID-19. The district moved to “mask optional” status as of March 7, 2022 per the Governor’s orders; wearing of masks will be optional on district property unless otherwise directed by the NJDOH and NJDOE.

B. Physical distancing (e.g., including use of cohorts/podding)

The district will follow physical distancing protocols set forth by the Governor’s Executive Orders and guidance from the NJ Department of Health; practices will adjust accordingly when new guidance is issued.

C. Handwashing and respiratory etiquette

The district will continue to follow the NJ Department of Health guidance for K-12 schools, promoting behaviors that reduce the spread of COVID-19 and other respiratory illnesses (frequent handwashing with soap and water, use of hand sanitizer, and respiratory etiquette (cover coughs and sneezes). Kinnelon Schools will maintain adequate supplies, including soap, hand sanitizer with at least 60 percent alcohol, paper towels, tissues, and no-touch trash cans.

D. Cleaning and maintaining healthy facilities, including improving ventilation

Kinnelon Schools continue to reinforce proper handwashing and proper respiratory etiquette. We will continue to utilize the increased number of hand sanitizing stations. Students are taught frequent handwashing and respiratory etiquette annually to reduce the spread of other communicable pathogens such as Rotavirus (stomach virus), strep, colds, Influenza, and respiratory syncytial virus (RSV).

The district will continue to follow enhanced cleaning of high-touch surfaces in our schools and on our buses.



STATE OF NEW JERSEY
DEPARTMENT OF EDUCATION

The district will continue to use ESSER-ARP funded installed CASPR air and surface purification systems in some areas with ceiling duct ventilation and UVC Automated Treatment systems in classrooms, offices, and shared spaces.

E. Contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments

The district will continue to follow the NJ Department of Health, NJ Department of Education, and CDC guidance for K-12 Schools.

F. Diagnostic and screening testing

Parents/guardians will be encouraged to monitor their children for signs of illness and keep them home if they are ill. If anyone presents with symptoms or appears sick, the building nurse will provide screening and offer guidance on testing protocols as needed/required.

G. Efforts to provide vaccinations to educators, other staff, and students, if eligible.

The district will continue to work with local health agencies to share resources/facilitate access to vaccinations for staff and students as necessary; student vaccination is a family decision made in concert with the family physician.

H. Appropriate accommodations for children with disabilities with respect to the health and safety policies

The district will continue to work to ensure that the specific needs of students with disabilities are addressed with regard to health accommodations in the classroom to ensure a safe, healthy learning environment.

2. Ensuring Continuity of Services

A. Describe how the LEA will ensure continuity of services, including but not limited to services to address students' academic needs and students' and staff's social, emotional, mental health, and other needs, which may include student health and food services. (1000 character limit).

The district provided summer programs for students identified as needing summer support during the 2020-21 and 2021-22 school years; the Guided Study/Basic Skills Instruction and Supplemental Support programs continue in SY 2022-23; a summer extended learning option and increased hours for the Extended School Year for students with disabilities is also available. The CarePlus NJ program for students and staff will continue in SY 2022-23. Economically disadvantaged students who qualify receive free and reduced lunch. Additionally, each school's Intervention and Referral Services Team will continue to address academic, social/emotional, and behavioral concerns using the NJ DOE approved multi-tiered system of supports. The Team monitors student progress through implemented I&RS Action Plans.



STATE OF NEW JERSEY
DEPARTMENT OF EDUCATION

3. Public Comment

A. Describe how the LEA sought public comment on its plan, and how it took those public comment into account in the development of its plan. Note, the ARP requires that LEAs seek public comment for each 60-day revision to the plan. (1000 character limit)

The Kinnelon Public Schools initial plan was communicated during a Regular Public Meeting of the Board of Education as noted on the Agenda. Per protocol, there are two opportunities for public comment. Additionally, the initial plan presentation was posted on the district website; updates were communicated via the district website; comment was taken via a dedicated email account and during the public comment portions at Board of Education meetings. Revision dates are noted as follows: 08/27/2021, 09/23/2021, 12/16/2021, 03/07/2022, 9/22/2022, 12/06/2022

B. Describe how the LEA ensured that the plan is in an understandable and uniform format; is to the extent practicable written in a language that parents can understand or, if not practicable to provide written translations to a parent with limited English proficiency, will be orally translated for such a parent; and upon request by a parent who is an individual with a disability as defined by the ADA, will be provided in an alternative format accessible to that parent. (1000 character limit)

Kinnelon Schools has few, if any, households that require the translation of written materials into native languages. However, the district will continue to make any accommodations requested with regard to written or oral translation or accommodation for any parent who falls under the ADA.

***NEW** Briefly describe any guidance professional learning and technical assistance opportunities the LEA will make available to its schools. (0 of 1000 maximum characters used)

Kinnelon Schools continues to follow the district professional development plan to review and implement opportunities for continued professional growth for staff through online platforms that support student success. The district provides consultative services regarding curriculum, instruction, and assessment to address learning loss and acceleration after the disruption to learning caused by the COVID-19 pandemic. The district continues to support social emotional learning initiatives to strengthen and promote positive school culture and climate.

Student #	School Name	Tuition	Aide	Aide Cost	Additional Therapy	ESY Incl. in 22-23 Tuition
221788	Chapel Hill Academy	\$43,008.00	No	-	-	No
14830775	The Craig School	\$46,407.20	No	-	-	No
222138	Wayne Board of Education	\$30,259.99	Yes	\$41,258.98	\$5,857.32	Yes

KHS OFF CAMPUS OPEN LUNCH PROGRAM
KHS SENIORS ONLY
2022-2023

* Administration reserves the right to revoke, suspend, or reinstate off-campus privileges at any time as deemed necessary for reasons of student safety, discipline, or academic need.

Students are responsible for their own actions while they are off-campus. The school provides no supervision of off-campus activities and assumes no liability for any accident or injury that occurs while off-campus.

In order to obtain and retain off campus privileges, each student:

- Must be a senior.
- Must be in good academic, discipline, and attendance standing.
- Students must abide by school rules and follow the rules and procedures of the KHS Student Handbook
- Student and parent must join the REMIND classroom Text @22-23offs to 81010
- **Academics/Discipline/Attendance Terms and Conditions:**
 - **Academics:**
 - Students in danger of failing more than one course required for graduation for the year are ineligible (will be monitored quarterly using their projected year-end grades in Oncourse)
 - Students with a cumulative grade below "C-" will not be eligible until improvement is shown in the next marking period. Grades will be taken from Q1.
 - **Discipline:**
 - Any suspension received after the student's initial enrollment in this program will be grounds for revocation of your privilege
 - 1st suspension - 30 days loss of privilege from time of infraction; parent/student/admin conference
 - 2nd suspension - permanent loss of privilege
 - **Return to Campus Late:**
 - Any student who is late 3 or more times to school or late returning from their off-campus privilege will risk loss of off campus eligibility.
 - First late from return to school: Late arrival notation.
 - Second late from return to school: Late arrival notation and 1 week of closed campus
 - Third late from return to school: Late arrival notation and 2 weeks of the off campus program; Administrative review.
- The KHS Administration has discretion to grant or revoke a student's privilege for any other disciplinary infractions at any time during the program.
- **Leaving Off Campus Early:**
 - Any student who leaves prior to the assigned time will receive the following consequences:
 - First early leave from school: Code of Conduct violation and 1 week of closed campus
 - Second early leave from school: Code of Conduct violation

EDUCATION ATTACHMENT C

and permanent loss of the off campus program

- **Students not enrolled in the program (Any non-enrolled senior/any underclassmen):**

- Any student who leaves campus with an enrolled student in a vehicle for the off campus program will permanently be removed from the off campus program and 1 three hour detention
- Any student not enrolled in the program will receive suspension based on the severity of the situation.

- **Attendance:**

- Students enrolled in the program must be on-time to school for the first block by 7:30 a.m. or will not be permitted to leave off campus that day
 - If a student is absent/late from the first block, the student will not be allowed to leave that day.
- Students on attendance contracts are ineligible
- Students who have cut any classes during their senior year are ineligible
- Students with 12 or more tardies in a given semester will lose eligibility

Responsibility Off-Campus during School Hours

- Mature and responsible conduct while off campus
- Respect for the property and personal rights of others and the community
- No moving violations or unsafe driving while driving on or off campus
- Students must arrive back on campus in time for class. Students are responsible for arriving on time. **Late food service or traffic are not valid reasons for arriving late.
- Not encouraging, transporting, or socializing off campus with Kinnelon High School underclassmen or seniors who do not have off campus permissions.
- Is responsible for his/her own transportation. A group may take one car if it follows NJ driving laws.
- Students who don't have their ID or have a temporary ID will not be permitted off campus that day.
- Failure to return to the class following lunch will be treated as a cut.
- Prohibited to leave Off-Campus during the following timeframes:
 - Science Lab and then lunch
 - Shortened Block Schedule
 - Students may leave campus if the student has lab-lunch-study. The Student may leave at 10:58 a.m. and must return by 12:16 p.m.
- Neither a class meeting with a substitute teacher nor a medical exemption from PE is considered a study hall and does not permit you to leave campus.
- **Leaving Off-campus Procedures:**
 - You must exit from the main office, scan out using your ID card, and leave your bookbag in the vestibule. Seniors will leave their backpacks in their lockers or in the vestibule lobby before exiting the building for lunch. They may not exit with backpacks or large bags. Students should not return to the building with backpacks or large bags. Any bag is subject to search.
 - Exit with phone, keys and/or small purse. No backpacks or bags will be allowed back in the building.
 - Exit the campus and do not return until 11:15 a.m.
 - Will be subject to discipline should the student leave school without following sign-out procedures.

Returning to Campus:

- The off campus option is for food to be eaten at an establishment outside of the school campus.
- Food/drink is not permitted to be picked up from an outside establishment and brought back to Kinnelon High School.
- Food items are not permitted to be delivered to Kinnelon High School either.
- Will not bring food, drink, or litter into the building upon returning from lunch or leave it in the parking lot.

The off campus option is allowed for those enrolled in the program. Food is not to be picked up for other students and brought back to the building for them.

Violations of these expectations will result in loss of off campus privileges permanently

Timeframe for Open Lunch Hours

- Normal Hours
 - AM-Study Hall - 3rd block - 9:32 a.m. to Unit Lunch
 - Must return no later than 11:18 a.m. and sign back into the building.
 - Unit Lunch - 10:32 a.m. to 11:18 a.m. and sign back into the building.
 - Unit Lunch - PM-Study Hall- 4th block - 10:32 to 12:15 p.m. and sign back into the building.
 - Return Times:
 - 11:18 a.m. or 12:15 p.m.-No later!

Sign Out/Sign In Procedures:

- Eligibility for leaving off-campus during the designated hours daily.
 - You must be on time to class at 7:30 a.m.- Responsibility is KEY!
 - If you are late to school that day or do not show up until the second or third block, you will NOT be allowed to take advantage of the Off-Campus privilege that day.
 - If you are not in the building upon return from the open lunch by 11:18 a.m. or 12:15 p.m. depending on your class rotation, you will lose access to the program for one week (5 school days).
 - For example: You are late on Tuesday upon return from open lunch, you will be suspended from the program until next Tuesday and you may return to the open lunch program on Wednesday of the following week.
 - All enrolled students in the program will sign out at the assigned time through the main office by attendance by doing the following:
 - Scan your ID card with QR code to leave the campus no earlier than the designated time based on schedule
 - Drop off backpack in the main vestibule or in locker prior to leaving
 - Scan your ID card with QR code to return to campus by the designated time.
 - Will be subject to discipline should he/she leave school without following sign-out procedures.
 - First offense: Code of Conduct and 1 week closed campus
 - Second offense: Code of Conduct and loss of program privilege

EDUCATION ATTACHMENT C

- Any student who uses another ID or falsifies another student's ID, will be removed from the program permanently

Additional Information:

- The senior must return to Kinnelon High School for the remainder of the school day after lunch. If a student becomes ill during lunch, the guardian must immediately notify the attendance office that the student will be absent for the remainder of the day. A note should be submitted upon return. All absences are chargeable absences towards the attendance policy.
- A student is not obligated to leave campus every day.
- If a student has a meeting/needs to make up work, the student should not leave campus. The student has a responsibility to the club/organization.
- No student is permitted to cut/leave early/be late for a science lab.
- A parent/guardian may revoke the senior open campus privilege at any time.
- Administration reserves the right to suspend open campus because of severe weather. Each student should have a backup plan for food should this occur.
- A senior may temporarily or permanently lose the open campus privilege for:
 - Violating lunch open campus procedures/rules
 - Excessive absences or excessive tardies
 - Danger of failing a class/danger of not graduating
 - Discipline infraction (severity and type of infraction impacts the length of the open campus privilege suspension). All students will adhere to the expectations set forth in the KHS Code of Conduct.

*This is a PILOT program and the administration reserves the right to revoke, suspend, or reinstate off-campus privileges at any time as deemed necessary for reasons of student safety and/or discipline.

Enrolling the program:

- Each senior will be provided a permission slip that must be signed by the student and their parent/guardian
- After the forms are returned to the school, students will be cleared. Seniors will be required to carry their validated student I.D. cards with them if they wish to leave campus at all times. No student will be permitted to participate in the open campus until the form is confirmed by the attendance office.
- Complete the ONLINE Registration Form (Sent via school email.)
- Parents will review the KHS Senior Off Campus Information Session Presentation
- Students will complete the Edpuzzle Program Video

The final decision to grant or revoke a student's permission to participate in the off-campus privilege rests with the Building Principal

EDUCATION ATTACHMENT C

Senior Off Campus Open Lunch Program Permission Form Kinnelon High School 2022-2023

Student Name _____ Student ID _____

Student Cell Phone _____ Parent Emergency Phone _____

As the parent/guardian of the student above, I am aware of the "Off Campus" privilege available to my student per school and district policy and have reviewed the Terms and Conditions of this program. The privilege is available to 12th grade students and only during Unit Lunch.

By signing this form, I grant permission for my student to leave campus for Unit Lunch. I acknowledge that the school will not provide supervision over my student while they are off campus, nor will the school be responsible for my student during the time they are off campus. I further understand that this is a privilege and conditioned upon the student adhering to the Terms and Conditions.

I, as the parent/legal guardian of the above named student, individually and on behalf of my child and I as the student if over the age of eighteen, acknowledge that there are risks and dangers associated with leaving campus during the day including unforeseeable risks of serious bodily injury and/or death. By executing this form, I hereby release, discharge covenant not to sue and agree to indemnify and save and hold harmless the Kinnelon Board of Education and School District (hereinafter "Board"), its members, administrators, agents, staff, employees, volunteers, and officers from all liability, claims, or demands, including any associated attorney's fees, which arise out of the student's participation in this Off Campus program.

In the event that any claim is brought against the Board by an individual or entity arising out of the student's actions or inactions while off campus pursuant to this program, I agree to indemnify, save and hold harmless the Board, its members, administrators, agents, staff, employees, volunteers, and officers from such claims, including any associated attorney's fees.

In the event that my student acts inappropriately or fails to conform to the foregoing expectations of conduct, this privilege will be revoked.

If you have any questions or concerns, please contact the administration at KHS 973-838-5500..

As the parent/guardian, I understand the conditions of this privilege and the responsibility on my child.

Parent First and Last Name (Printed) _____

Parent Signature: _____ Date _____

As the student, I understand the conditions of this privilege and agree to comply with all of them. I will be accountable for my actions while off campus.

Student Signature: _____ Date _____

Please write your schedule for the following blocks:

Day 1	Day 2	Day 3	Day 4
Block C:	Block B:	Block A:	Block D:
Block E:	Block H:	Block G:	Block F:

KINNELON HIGH SCHOOL
WAIVER, INDEMNIFICATION, AND HOLD HARMLESS AGREEMENT

The undersigned understands that the KHS Off Campus Open Lunch Program option is a privilege extended by the Kinnelon Board of Education. In consideration for the Kinnelon Board of Education's agreement to allow the above named student to participate in the Off Campus Open Lunch Option, the undersigned agree as follows:

The undersigned and his/her respective heirs, legal representatives, and assigns, agree(s) not to institute any action or suit of law or in equity against the Town of Kinnelon, Kinnelon's Board of Education and/or any of their agents and employees or institute, prosecute or in any way aid in the institution of prosecution of any claim, demand, action, cause of action for damage, loss or injury arising out of the participation of the above named student's participation in the Off Campus Open Lunch Option while the student is off school property.

The undersigned further expressly stipulate(s) and agree(s) to indemnify and hold harmless the Town of Kinnelon, the Kinnelon Board of Education, and any of their agents and employees, against liability or loss from any claim, demand or action that may be brought by any person, including, but not limited to, a third person, the above named student, the parents/guardians of the above named student, and anyone on behalf of the above named student and/or his/her parents/guardians, if a loss or injury resulting from the above named student's participation in the Off Campus Open Lunch Option while the student is off school property.

Parent/Guardian:

Signature _____

Print Name _____

Eligible Student Signature:

Signature _____

Print Name _____

Please Note Parents/Guardians may change the above selection at any time by submitting a new completed KHS Off Campus Open Lunch Program Permission Form to the main office.

KINNELON HIGH SCHOOL	
Activity	2022-2025 Stipend
Academic Decathlon	\$3,998
Animal Activist Club	\$1,319
Art Honor Society	\$3,030
Auditorium Manager	\$1,201
Baccalaureate Organizer	\$1,718
Cancer Awareness Club	\$1,319
Chess Club	\$1,319
Colts for Kids	\$1,319
ColtsVest (KHS's Investment Club)	\$1,319
Computer Coordinator	\$4,541
Culinary Club	\$1,920
Debate Club	\$1,319
Deca	\$4,043
Dramatic Director - Fall	\$3,804
Drama Set Construction Fall	\$956
Environmental Club	\$1,118
Future Business Leaders of America (FBLA)	\$2,428
Feedback Advisor	\$2,064
Freshman Class Advisor	\$2,430
Gay/Straight Alliance	\$2,290
Give Back Club	\$1,319
Honor Band	\$573 per teacher
Instrumental Music Concerts Winter & Spring	\$2,428
Jazz Rock Ensemble	\$1,984
Junior Class Advisor	\$3,885
Mock Trial	\$3,232
Musical Business Manager - Spring	\$1,530
Musical Dramatics Director - Spring	\$4,198
Musical Orchestra Director - Spring	\$1,882
Musical Set Construction Crew - Spring	\$2,515
Musical Technical Stage Director - Spring	\$1,305
Musical Vocal Director - Spring	\$3,021
National Business Honor Society	\$1,468
National English Honor Society	\$2,428
National French Honor Society	\$1,468

National Honor Society	\$2,428
National Latin Honor Society	\$1,468
National Math Honor Society	\$2,428
National Science Honor Society	\$2,623
National Social Studies Honor Society	\$2,428
National Spanish Honor Society	\$1,468
Newspaper	\$1,975
Operation Smile	\$2,290
Peer Leadership	\$2,589
Pep Band Assistant	\$810
Pep Band Head	\$1,660
Percussion Ensemble	\$1,118
Publications Business Manager	\$1,882
Quidditch Club	\$1,319
Science Club/Health Professionals	\$1,468
Senior Class Advisor	\$3,665
Senior Service/Project Advisor	\$2,623
Shakespeare Festival	\$3,224
Social Outreach/Interact	\$2,408
Science Research/Barcode of Life	\$1,984
Sophomore Class Advisor	\$2,430
Student Council	\$3,922
Technology Student Association (TSA)	\$2,589
Tri-Music Honor Society	\$2,428
Trust Club	\$2,290
TV/Video Club	\$1,920
Varsity Club	\$3,451
Video for District	\$6,104
Vocal Music Concerts Winter & Spring	\$2,280
Vocal Music Extra-Curricular	\$1,126
Winter Events Manager	\$3,877
Yearbook Advisor	\$5,074
Yearbook Assistant	\$2,334

PEARL MILLER MIDDLE SCHOOL	
Activity	2022-2025 Stipend
6th Grade Advisor	\$1,675
7th Grade Advisor	\$1,975
8th Grade Advisor	\$2,685
Advanced Musicians (AM) Band	\$1,984
Computer Club	\$2,760
Computer Coordinator	\$4,530
Content Lab - (Math A.M.)	\$1,834
Content Lab - (Math P.M.)	\$1,834
Content Lab (Reading & Writing)	\$1,834
Honor Band	\$573
Instrumental Concert Winter & Spring	(\$4,240) \$2,120 per teacher
Jazz Rock Ensemble	\$1,984
Literacy Mag/Newspaper	\$2,043
Morris Area Honor Choir	\$573
National Junior Honor Society	\$2,185
Peer Counselor	\$2,589
Play Director - Spring	\$2,577
Play Director Assistant - Spring	\$1,145
Robotics Club Advisor	\$1,984
Students Against Drunk Driving	\$3,224
Social Outreach Club/Interact Advisor	\$1,159
Select Choir (Star Choir)	\$1,984
Student Council	\$3,922
Talent Show	\$2,051
TREP\$	\$1,421
Vocal Music Concerts Winter & Spring	\$2,264
8th Grade Trip Chaperone (18)	(\$15,354) \$853 per chaperone
8th Grade Trip Director	\$2,392
8th Grade Trip Nurse	\$1,005
Webmaster 6-12	\$4,008
Yearbook	\$2,583

STONYBROOK SCHOOL	
Activity	2022-2025 Stipend
Business Club Advisor	\$1,858
Computer Coordinator - Stonybrook	\$3,928
Computer Science/Robotics	\$1,984
Instrumental Concert Spring & Winter	\$1,994
Vocal Concert Spring & Winter	\$1,994
Destination Imagination	\$6,189
I&RS	\$558
Jazz Club	\$1,858
Kindergarten Parent Orientation (August) Stonybrook	\$502 per teacher
PEEC Chaperone (15)	(\$11,640) \$776 per chaperone
PEEC Director	\$2,318
PEEC Fundraiser	\$561
PEEC Nurse	\$915
Student Council	\$3,922
Webmaster K-5 Kiel/Stonybrook	\$4,008
KIEL SCHOOL	
Computer Coordinator - Kiel	\$3,928
Kindergarten Parent Orientation (August) Kiel	\$502 per teacher
DISTRICT	
District Nurse Coordinator	Flat Rate \$3715



PERSONNEL ATTACHMENT A

KINNELON PUBLIC SCHOOL DISTRICT

KINNELON, NEW JERSEY 07405

JOB DESCRIPTION

TITLE:

ATHLETIC TRAINER

QUALIFICATIONS:

1. Valid New Jersey Athletic Trainer Endorsement on Educational Services Certificate
2. Licensed by the New Jersey Board of Medical Examiners
3. Required criminal history background check and proof of U.S. citizenship or legal resident alien status
4. Certified by the National Athletic Trainer's Association (NATA)
5. Maintain NATA certification by obtaining required continuing education units (CEU's)
6. First aid and CPR certification as determined by the board
7. Knowledge of human anatomy, physiology, and biomechanics
8. Ability to provide injury prevention education, physical conditioning, emergency care, and reconditioning therapies for athletes

REPORTS TO:

Supervisor of Athletics, Activities, and PE/Health and/or School Principal

JOB GOAL/SUMMARY:

To help maintain the physical well-being of interscholastic athletes through the development and implementation of a comprehensive athletic health care program that focuses on injury prevention and provides for injury evaluation and immediate care and rehabilitation of injured athletes.

PERFORMANCE

RESPONSIBILITIES:

Administrative

1. Maintains accurate medical records for injuries, treatment, rehabilitation, and physician referrals.
2. Coordinates the report of athletic injuries with the school nurse.
3. Maintains current plan-of-care directive with school doctors.
4. Coordinates physician coverage with the school doctor's office for home football games.
5. Assumes responsibility for the organization, inventory, and distribution of athletic training supplies. Requisitions for medical equipment and/or supplies must be submitted to the Supervisor of Athletics. Additionally, the Athletic Trainer will submit an annual budget for all first aid and medical supply needs for the upcoming year.
6. Coordinates high school concussion program including;
7. Administers neurocognitive baseline concussion tests to all student-athletes; manages team rosters for baseline tests; performs post-injury neurocognitive testing; administers return-to-play protocols,



PERSONNEL ATTACHMENT A

KINNELON PUBLIC SCHOOL DISTRICT

KINNELON, NEW JERSEY 07405

JOB DESCRIPTION

under the direction of a physician, for those athletes diagnosed with a concussion.

8. Certify all coaches on a yearly basis in CPR/AED and Basic First Aid (as per NJSIAA rules).

Injury Prevention and Healing

1. Develops and maintains an effective training program for student-athletes. Provides in-season and postseason conditioning programs and athletic trainer services at interscholastic athletic events and practice sessions as assigned.
2. Must be present at all home contests and available after school for all practices.
3. Advises the Supervisor of Athletics and coaches of flexibility, strengthening and conditioning programs to help prevent injuries and optimize performance.
4. Provides for the prevention of injuries through the application of protective taping, wraps, and braces, and assists in the design of practices to help to reduce the incidence of injury.
5. Provides immediate care of athletic injuries and refers the athletes to medical personnel or facility when necessary in accordance with district policies.
6. Carries out appropriate instructions and treatment as directed by the athlete's physician.
7. Responsible for the treatment and supervision of treatment for all minor athletic injuries and conditions.
8. Designs and supervises rehabilitation programs for injured athletes under the direction of a licensed referring physician.
9. Perform weight certification with a hydration testing program for wrestlers.

Other

1. Maintains open communication with coaches, parents, and physicians regarding athletic injuries, treatment, and rehabilitation.
2. Develops and implements a system of an ongoing review of the effectiveness of the athletic program in preventing injury or illness.



PERSONNEL ATTACHMENT A

KINNELON PUBLIC SCHOOL DISTRICT

KINNELON, NEW JERSEY 07405

JOB DESCRIPTION

3. Performs other duties within the scope of his/her employment and certification as may be assigned by the Supervisor of Athletics.
4. Responsibilities will extend to providing athletic training coverage at away events as determined by the Supervisor of Athletics. This includes, but is not limited to, football games, hockey games, county tournament games, and state tournament games.
5. Responsible for the care and management of the athletic training room and wet room.

TIME MANAGEMENT:

The Athletic Trainer will be required to report daily to the training room to begin an established scheduled daily program and remain on campus until the conclusion of the day's athletic practices and competitions. The Athletic Trainer must remain for a reasonable amount of time to treat any injuries and rehabilitate students-athletes recovering from injuries.

Fall hours: approx. 1:30pm - Conclusion of practices/games

Winter hours: approx. 1:30pm - Conclusion of practices/games

Spring hours: approx. 1:30pm - Conclusion of practices/games

Practices and games may take place during all school vacations, and frequently on holidays and Sundays. A schedule will be determined by the Supervisor of Athletics.

The Saturday and Sunday work demands will be varied and will be determined by the Supervisor of Athletics.

The school athletic fall season will begin in August, subject to NJSIAA guidelines. This will be approximately 3-4 weeks prior to the start of regular school days. Practice time will vary during this pre-season. The start date will be determined by the first day of official practices (as approved by the Kinnelon Board of Education).

TERMS OF EMPLOYMENT:

12 Month Employee, Salary and work year pursuant to collective negotiations with the Kinnelon Education Association.

ANNUAL EVALUATION:

Performance of this job will be evaluated annually in accordance with NJ State law and the provisions of the board's policy on evaluations

APPROVAL DATE :

December 19, 2022



PERSONNEL ATTACHMENT A

KINNELON PUBLIC SCHOOL DISTRICT

KINNELON, NEW JERSEY 07405

JOB DESCRIPTION

TITLE: TEACHER ON ASSIGNMENT

QUALIFICATIONS:

- Valid New Jersey Teaching Certificate
- Valid Supervisory or Principal CE
- Minimum experience as determined by the Board
- Demonstrated leadership skills in the areas of curriculum development, program evaluation, staff development, student achievement, and school improvement
- Strong interpersonal and communication skills
- Strong organizational skills and efficiency in office procedures and programs
- Required criminal history background check
- New Jersey residency required

REPORTS TO: Principal or Designee

JOB GOAL: To assist the Principal in areas of school management

PERFORMANCE RESPONSIBILITIES:

- Monitors student daily and classroom attendance.
- Maintains an effective learning climate in the school through the development of best practices dealing with school discipline and security.
- Monitors the planning and organizing of all extracurricular activities.
- Coordinates the establishment and maintenance of an efficient office system to support the administrative functions of the school as related to discipline and attendance.
- Maintain high standards of student conduct and enforces discipline as necessary in accordance with board policy and the students' rights to due process.
- Notifies immediately the parent or guardian and the Principal to arrange for an immediate examination by a physician of any student, suspected of being under the influence of alcohol or another drug.
- Participates in the planning and delivery of intervention and referral services for students who are having difficulty in their classes and who have not been classified or in need of special education.
- Participates in the planning and monitoring of fire safety, security and other emergency drills as required by law and board policy.



PERSONNEL ATTACHMENT A

KINNELON PUBLIC SCHOOL DISTRICT

KINNELON, NEW JERSEY 07405

JOB DESCRIPTION

- Keeps the Principal informed of school activities and needs, as well as works cooperatively with central office staff on matters relating to the school district.
- Assumes responsibility for his/her continuing professional growth and development by attending professional meetings, memberships in professional organizations, enrollment in advanced courses and by reading professional journals and other publications.
- Attends special events held to recognize student achievement and other school sponsored activities and functions.
- Coordinates extracurricular programs, assembly programs, and assists at school functions.
- Participates in annual Administrative H.I.B. training.
- Performs other duties which may be assigned by the Principal or required by law, code, regulation/board policy.

TERMS OF EMPLOYMENT: As decided by the Board of Education.

EVALUATION: Performance of this job will be evaluated annually in accordance with state law and the provisions of the board's policy on evaluation of certified staff.

Approved: December 19, 2022

2022-2023 Revised KHS & PRM Winter Coaches & Volunteers						
School	Season	Sport	Last	First	Step	Total Stipend
KHS	Winter	Basketball - Boys Varsity (Head Coach)	Kessinger	Dave	1	\$9,169
KHS	Winter	Basketball - Boys Varsity (Asst. Coach)	Aporta	Jesse	1	\$6,928
KHS	Winter	Basketball - Boys Varsity (Asst. Coach)	Nist	Greg	1	\$6,928
KHS	Winter	Basketball - Boys JV (Volunteer)	Bridgers	Chase	Volunteer	
KHS	Winter	Basketball - Boys JV (Volunteer)	Arroyo	Matt	Volunteer	
KHS	Winter	Basketball - Girls Varsity (Head Coach)	Trifari	Don	1	\$9,169
KHS	Winter	Basketball - Girls JV/Varsity (Asst. Coach)	Bueno	Nathalia	1	\$6,928
KHS	Winter	Bowling - Varsity (Head Coach) *	Soules *	Jimmy *		\$6,500
KHS	Winter	Fencing - Varsity (Head Coach)	Hecht	Mark	3	\$7,450
KHS	Winter	Fencing - Varsity (Asst. Coach)	TBD			TBD
KHS	Winter	Fencing - Varsity (Volunteer)	Huerta-Caro	Gina	Volunteer	
KHS	Winter	Fencing - Varsity (Volunteer)	Kimberlin	Brian	Volunteer	
KHS	Winter	Ice Hockey - Varsity (Head Coach)	Myhren	Jeff	3	\$11,369
KHS	Winter	Ice Hockey - Varsity (Asst. Coach)	Marcantuono	Patrick	3	\$7,355
KHS	Winter	Ice Hockey - JV (Asst. Coach)	Morris	Tyler	3	\$7,355
KHS	Winter	Indoor Track - Varsity (Head Coach - Girls)	Chegwidden-Jacobs	Laura	3	\$8,346
KHS	Winter	Indoor Track - Varsity (Head Coach - Boys)*	Hall *	Griffin *	1	\$8,056
KHS	Winter	Indoor Track - Varsity (Asst. Coach)	White	Kevin	3	\$5,518
KHS	Winter	Indoor Track - Varsity (Volunteer) *	Lee *	Joe *	Volunteer	
KHS	Winter	Indoor Track - Varsity (Volunteer)	TBD			
KHS	Winter	Swimming - Varsity (Head Coach)	Boardman	Brian	3	\$9,967
KHS	Winter	Swimming - Varsity (Asst. Coach)	Cromwell	Michelle	3	\$7,282
KHS	Winter	Wrestling - Varsity (Head Coach)	DiColo	Eric	3	\$9,561
KHS	Winter	Wrestling - Varsity (Asst. Coach)	Colabella	Anthony	3	\$7,282
KHS	Winter	Wrestling - Varsity (Asst. Coach)	TBD			TBD
PRM	Winter	Head Boys Basketball	Goff	Matt	3	\$6,189
PRM	Winter	Head Girls Basketball	Finke	Stephanie	3	\$6,189
PRM	Winter	Head Wrestling	Contella	Ben	3	\$6,189
PRM	Winter	Assistant Wrestling	Jones	Dave	1	\$4,640
PRM	Winter	Head Girls Volleyball	Kane	Wendy	3	\$6,189

*** Indicates a revision or addition**

2022-2023 Revised Kinnelon High School Co-Curricular Activities		
Activity	Advisor	Stipend
Academic Decathlon	Linda Johnson	\$3,998
Animal Activist Club	Maria Fiuza	\$1,319
Art Honor Society	Beth Vaughn-Cason	\$3,030
Baccalaureate Organizer (2)	Heather Pollack	\$859
Baccalaureate Organizer (2)	Beth Vaughn-Cason	\$859
<i>Cancer Awareness Club *</i>	<i>Peter Zablocki *</i>	<i>\$1,319</i>
<i>Chess Club *</i>	<i>Marisol Feinsinger *</i>	<i>\$875 (prorated)</i>
<i>Colts for Kids *</i>	<i>Jason DelPiano *</i>	<i>\$1,319</i>
<i>ColtsVest (KHS's Investment Club) *</i>	<i>Cathy Gilligan *</i>	<i>\$1,319</i>
Computer Coordinator	Jenny Sassaman	\$4,541
<i>Culinary Club *</i>	<i>Marisol Feinsinger *</i>	<i>\$1,248 (prorated)</i>
Distributive Education Club of America (DECA)	Cathy Gilligan	\$4,043
Environmental Club	Hope Kowalski	\$1,118
Fall Dramatic Director	Chuck Linnell	\$3,804
Fall Drama Set Construction	Chuck Linnell	\$956
Feedback Advisor	John Penola	\$2,064
Freshman Class Advisor	Lisa Castelluber	\$2,430
Future Business Leaders of America (FBLA)	Cathy Gilligan	\$2,428
Give Back Club (2)	Danielle Elia	\$659
Give Back Club (2)	Danielle Wysocki	\$659
<i>GSA-Gay Straight Alliance Club (2) *</i>	<i>Marlene Goudreau *</i>	<i>\$1,145</i>
<i>GSA-Gay Straight Alliance Club (2) *</i>	<i>Lauren Biggins *</i>	<i>\$1,145</i>
Health Professions Club/Science Club	Wendy Bruffy	\$1,468
Honor Band (2)	Bonnie Hendricks	\$573
Honor Band (2)	Ryan Stroud	\$573
Instrumental Music Concerts (Spring)	Ryan Stroud	\$1,214
Instrumental Music Concerts (Winter)	Ryan Stroud	\$1,214
Jazz Rock Ensemble	Ryan Stroud	\$1,984
Junior Class Advisor	Stephanie Finke	\$3,885
Mock Trial (2)	Wendy Bruffy	\$1,616
Mock Trial (2)	Melissa Comitto	\$1,616
Musical Business Manager - Spring	Lauren Biggins	\$1,530
Musical Dramatics Director - Spring	Charles Linnell	\$4,198
Musical Orchestra Director - Spring	Ryan Stroud	\$1,882

2022-2023 Revised Kinnelon High School Co-Curricular Activities		
Musical Set Construction - Spring	TBD	\$2,515
Musical Vocal Director - Spring	TBD	\$3,021
National Business Honor Society	Cathy Gilligan	\$1,468
National English Honor Society	Lisa Castelluber	\$2,428
National French Honor Society	Sophie Adams	\$1,468
National Honor Society	Caitlin Ward	\$2,428
Natinal Latin Honor Society/Club	Ray Danielson	\$1,468
National Math Honor Society	TBD	\$2,428
National Science Honor Society	Wendy Bruffy	\$2,623
<i>National Social Studies Honor Society *</i>	<i>Caitlin Ward *</i>	<i>\$2,428</i>
Newspaper Advisor	Alana Van der Sluys	\$1,975
<i>Operation Smile (2) *</i>	<i>Peter Zablocki *</i>	<i>\$1,145</i>
<i>Operation Smile (2) *</i>	<i>Heather Pollak *</i>	<i>\$1,145</i>
Peer Leadership (2)	Danielle Elia	\$1,295
Peer Leadership (2)	Marlene Goudreau	\$1,295
Pep Band Head	Ryan Stroud	\$1,660
Pep Band Assistant	Adam Smith	\$810
Percussion Ensemble	Brian Scanlon	\$1,118
Science Research/Barcode of Life	John Manning	\$1,984
Senior Class Advisor	Stephanie Manco	\$3,365
Senior Service/Project Advisor	Wendy Bruffy	\$2,623
Sophomore Class Advisor	Jason DelPiano	\$2,430
Spanish Honor Society/Club	Jamely White	\$1,468
Student Council	Hannah Sappio	\$3,922
Technology Student Association (TSA)	Brian McDonald	\$2,589
Tri-Music Honor Society	Bonnie Hendricks	\$2,428
Trust Club	Vincent Passariello	\$1,145
Trust Club Co-Advisor	Heather Becker	\$1,145
TV/Video Club	Casey deWaal	\$1,920
Varsity Club	Jim Soules	\$3,451
Vocal Music Concerts	Charles Linnell	\$2,480
Vocal Music Extra-Curricular	Charles Linnell	\$1,126

** Indicates a revision or an addition*

Kinnelon Public Schools

2022-2023 Approved School Calendar

September

- 1 & 2 Staff inservice students do not attend
5 - Labor Day - Schools and offices closed
6 - First day of school

26 - Rosh Hashanah - Schools and offices closed

October

- 5 - Yom Kippur - Schools and offices closed
10 - Columbus Day - minimum (1/2) day for students, teacher inservice

November

- 7, 8, 9 - Parent-Teacher Conferences - 1/2 day for students at **PRM, Stonybrook and Kiel ONLY**
10 -11 NJEA Convention - Schools & offices closed
23 - Minimum (1/2) day for students and staff
24-25 - Thanksgiving - Schools & offices closed

December

- 23 - Minimum (1/2) day for students and staff
26-30 - Winter Break

January

- 16 - M.L.L. King Jr. Day - Staff inservice - students do not attend
31 - 2-hour delayed opening for staff inservice

February

- 17-20 - Presidents Weekend - Schools and offices are closed

March

- 6 - Minimum (1/2) Day for students - staff inservice
22 - 2-hour delayed opening for staff inservice

April

- 7 - Good Friday - Schools and offices are closed
10-14 - Spring Break - Schools and offices are closed

May

- 11 - 2-hour delayed opening for staff inservice
29 - Memorial Day - Schools & offices closed

June

- 16 - Minimum (1/2) Day for students
19 - KHS Graduation/Last Day of school for students & educational staff

Aug-22						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
18 days						

Sep-22						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	
18 days						

Oct-22						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
20 days						

Nov-22						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
21 days						

Dec-22						
S	M	T	W	Th	F	S
1	2	3	4			
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				
18 days						

Jan-23						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						
14 days						

Feb-23						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
22 days						

Mar-23						
S	M	T	W	Th	F	S
1	2	3	4			
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
23 days						

Apr-23						
S	M	T	W	Th	F	S
1	2	3	4	5	6	
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
22 days						

May-23						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
22 days						

Jun-23						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
21 days						

If more than 4 inclement weather days are used prior to April 7, 2023 an appropriate number of school days will be added to the calendar subtracting from the Spring Break beginning with April 14, 2023. If more days are needed to complete the 180-day requirement, they will be added in June and then as necessary. The date of the high school graduation may change depending upon inclement weather days during the year. If all inclement weather days are not used during the 2022-2023 school year, these additional days will be added into the calendar. ** Please note that November Parent Conferences are 1/2 days for Kiel, Stonybrook and PRM only. KHS has a full day schedule. School schedules are on the next page.

Approved 12/15/2022

<u>Standard School Day Schedule</u> Kinnelon High School Arrival - 7:30am Dismissal - 2:23pm Pearl R. Miller Middle School Arrival - 8:20am Dismissal - 2:55pm Stonybrook Elementary Gr 3-5 Arrival - 9:10am Dismissal - 3:30pm Stonybrook Elementary Kindergarten Arrival - 9:10am Dismissal - 1:25pm Kiel Elementary Gr 1-2 Arrival - 9:20am Dismissal - 3:40pm Kiel Elementary Kindergarten Arrival - 9:20am Dismissal - 1:35pm Kiel Inclusive Preschool AM Session Arrival - 9:20am Dismissal - 11:50am Kiel Inclusive Preschool PM Session Arrival - 1:10pm Dismissal - 3:40pm	<u>Delayed Openings: 2 HOUR Delay</u> Kinnelon High School Arrival - 9:30am Pearl R. Miller Middle School Arrival - 10:20am Stonybrook Elementary Gr 3-5 Arrival - 11:10am Stonybrook Elementary Kindergarten Arrival - 11:10am Kiel Elementary Gr 1-2 Arrival - 11:20am Kiel Elementary Kindergarten Arrival - 11:20am Kiel Inclusive Preschool AM Session Alternating AM/PM sessions - Announcement will be made Kiel Inclusive Preschool PM Session Alternating AM/PM sessions - Announcement will be made <p>Whenever there is a delayed opening, snow routes will be in effect.</p> <p>Students will board their bus 2 HOURS later then their regular scheduled time. Please be at your snow route bus stop at least 15 minutes before pick up time.</p> <p>Closings due to inclement weather or emergencies will be announced over the following radio stations: WCBS-AM 88</p> <p>Closings are also announced on the following TV Stations: NJ Channel 12</p> <p>The District and School Websites also shows the current status of the schools when necessary.</p>	<u>Scheduled Minimum Day (1/2 day)</u> Kinnelon High School Dismissal - 12:15pm Pearl R. Miller Middle School Dismissal - 12:55pm Stonybrook Elementary Gr 3-5 Dismissal - 1:25 pm Stonybrook Elementary Kindergarten Dismissal - 11:25am Kiel Elementary Gr 1-2 Dismissal - 1:35pm Kiel Elementary Kindergarten Dismissal - 11:35am Kiel Inclusive Preschool AM Session Alternating AM/PM sessions Kiel Inclusive Preschool PM Session Alternating AM/PM sessions
<u>Early Dismissal Due to Inclement Weather</u> Kinnelon High School Dismissal - 12:15pm Pearl R. Miller Middle School Dismissal - 12:55pm Stonybrook Elementary Gr 3-5 Dismissal - 1:25 pm Stonybrook Elementary Kindergarten Dismissal - 1:25pm Kiel Elementary Gr 1-2 Dismissal - 1:35pm Kiel Elementary Kindergarten Dismissal - 1:35pm Kiel Inclusive Preschool AM Session Dismissal - 11:50am Kiel Inclusive Preschool PM Session No PM Session		

REIMBURSEMENT OF EXPENSES DECEMBER 15, 2022 BOARD MEETING

	LOC	LAST	FIRST	WORKSHOP	WORK SHOP DATE	REGIS.	LODG.	MEALS	MILEAGE	TRAVEL/ AIR/RAIL	PARKING TOLLS/ OTHER	MAXIMUM TOTAL
1	SB	Hrbek	Lori	TC Calendart Day - Deepening Your World Study and Vocabulary Instruction through a Deep Study of Morphology	12/6/22				\$ 15.00		\$75.00	\$ 90.00
2	KHS	Bruffy	Wendy	Junior Science and Humanities Symposium for the 2022-2023	1/16/23 & 2/27/23							\$ -
3	KHS	George	Jenny	AP STEM Roundtable	12/9/22							\$ -
4	KHS	Macfarlane	Susane	Ethical and Legal Issues in Practice, Burnout and Self Care and Suicide Assessment, Detection and Prevention	12/15/22							\$ -
5	ADM	Uttel	Dawn	Intervention & Referral Services/504: Perfect Together	4/13/23	\$199.00						\$ 199.00
6	ADM	Mulholland	Jodi	TECHSPO'23	1/25/23-1/27/23	\$515.00	\$234.00	\$147.00	\$184.00			\$ 1,080.00
7	ADM	Travaille	Madelaine	MSU CS - Curriculum Hack-A-Thon (all grades)	1/21/23				\$ 15.70			\$ 15.70
8	KIEL	Parent	Rachel	New Jersey Council for Exceptional Children Conference	3/13/23	\$145.00						\$ 145.00
9	KHS	Stroud	Ryan	North Jersey Area Band Director's Meeting	1/13/23							\$ -
10	KHS	Passariello	Vincent	Canvas Teacher Exam - Health and Wellness	12/21/22							\$ -

Security Drills				
November 2022				
Drill Type	Kiel School	Stonybrook School	Pearl R. Miller Middle School	Kinnelon High School
Fire Drill	11/16/22	11/29/22	11/4/22	11/8/22
Security Drill				
Active Shooter Drill				11/28/22
Full Lockdown	11/29/22			
Bomb Threat				
Evacuation Drill				
Shelter in Place		11/28/22	11/29/22	